

**Vermont State Workforce Development Board
Career Pathways Committee
Meeting Agenda
November 15, 2018, 3:00 – 4:00 pm
Vermont State Colleges, Montpelier, VT**

- 3:00 pm Call to Order
- 3:05 pm Approve Minutes from October 19, 2018
- 3:10 pm Discussion with Deputy Secretary Heather Bouchey
- AOE's Career Pathways development process thus far
 - AOE/SWDB/Career Pathways Committee roles and relationship
- 3:55 pm New Business
- 4:00 pm Adjournment

**Vermont State Workforce Development Board
Career Pathways Committee Minutes
November 15, 2018
3:00 pm – 4:00 pm
Vermont State Colleges Central Office, Montpelier, VT**

Committee members in attendance: Sen. Alison Clarkson, Sec. Daniel French (represented by Dep. Sec. Heather Bouchey), Comm. Joan Goldstein, Melissa Hersh, Eileen Illuzzi, and Jeb Spaulding (represented by Tricia Coates)

Committee members in attendance by phone: Diane Dalmasse

Committee members not in attendance: Laurie Gunn, Comm. Lindsay Kurrle, and Dave Wheel

Governor's and State Agency & Department staff in attendance: Sophia Yager

Governor's and State Agency & Department staff in attendance by phone: Dustin Degree

Chair Eileen Illuzzi called the meeting to order at 3:10 pm.

Chair asked Deputy Secretary Heather Bouchey [Agency of Education (AOE)] to explain the process by which AOE has developed its three existing Career Pathways (CPs) and expand upon the role the SWDB and the Committee will play in approving those CPs.

Dep. Sec. Bouchey explained that mandating SWDB collaboration on and approval of state-endorsed CPs was intended to ensure that the carefully crafted CPs (developed by the education and employer communities) align with state goals to inform AOE's future funding and development decisions.

Dep. Sec. Bouchey explained that CPs include courses, work-based learning experiences, career advising, and other resources that fully prepare students for a variety of next steps after high school (i.e. employment, technical training, college program, etc.). She noted that this complex model is a significant paradigm shift in the approach to career and technical education (CTE).

Dep. Sec. Bouchey explained that some national CP models are tied to in-demand sectors for employment with specific credentials along the way. These pathways can be condensed for Adult CTE students. CPs have differing time frames and may have components that may be utilized by non-CTE students. The model is also intended to be flexible and adaptable for students interested in a profession for which an established CP does not exist.

Vice Chair Melissa Hersh inquired as to whether there would be a "common core" curriculum for all students before they branch off into their respective CPs. Dep. Sec. Bouchey explained that all students would be required to follow common core curriculum, and that CTE has its own, un-approved CTE common core that stresses career readiness.

Chair stressed the need to clarify the definition of CPs, addressing the differences between the state statute, CTE definitions, AOE definition, and the broad concept.

Vice Chair wanted to know how AOE is engaging with employers, chambers of commerce, and other industry groups.

Dep. Sec. Bouchey explained that while engaging groups like VT Talent Pipeline, regional chambers, and Regional Development Corporations is an important part of the established process, CTE directors must also develop relationships with employers. Oscar Aliaga (AOE Career Pathways Coordinator) is assisting them in the development of a more robust set of local partnerships to inform regional CPs. While AOE and other groups use different engagement models, they are

working toward collaboration. Sen. Alison Clarkson added that regional VDOL field staff are also critical to these regional relationships.

Vice Chair inquired as to how the Board and this Committee fit in to the state-wide strategy, noting that the Board was not consulted in which CPs were pursued for development by AOE. Dep. Sec. Bouchey noted that when the CPs were selected, there was a lack of information and organization within the Board that would have made consultation difficult. Executive Director Dustin Degree added that Board involvement in the CP development process was not mandated until H.919 was enacted post facto. Dep. Sec. Bouchey expressed hope that the Committee will make concrete recommendations to the full Board, and identify necessary information to review and approve the CPs. She noted that this long-term, ongoing process means that AOE cannot always be as dynamic in cases of CP models beginning after 7th grade (ie Adult CPs).

Chair expressed that the Committee should focus on the work AOE has done and is doing around the existing CPs in order to establish and implement a review and approval process before addressing new CP development. Tricia Coates (Vermont State Colleges) seconded this notion and proposed that the Committee focus on the statutory definitions of CPs laid out in H.919 and parameters for CP development rather than scrutinize AOE's already completed work. Vice Chair agreed that the Committee might suggest minimum expectations for CPs to which AOE can apply educational expertise, creating a model/infrastructure for collaboration.

For the next meeting, Committee members agreed to create a collaborative Google Doc to add comments and questions around the H.919 definitions and any additional parameters for CP development. At this meeting, AOE will also report on its work thus far, including the existing time line and process for CP development.

Other future topics of discussion will include:

- Considering the role of adult education and apprenticeship
- Developing marketing and publicity strategies

Chair asked for a motion to approve the minutes from the Committee's October 19, 2018 meeting. Motion moved by Vice Chair and seconded by Comm. Goldstein. Approved unanimously by voice vote.

Chair adjourned the meeting at 4:30 pm.

Respectfully submitted by Dustin Degree.

Dustin Degree, Executive Director, Vermont State Workforce Development Board